

## **JOB DESCRIPTION SOCIAL WORKER**

The following is a non-exhaustive criteria that relates to the job of a Social Worker, and it is consistent with the business needs of the facility. These are legitimate measures of the qualifications for a Social Worker, and are related to the functions that are essential to the job of a Social Worker.

### **KNOWLEDGE BASE:**

- A Bachelors' Degree in social work (BSW), or secondary education in the social services and certification as a social worker designee may be substituted as appropriate.
- Effective interpersonal and communications skills are required
- Long-term care experience.
- Excellent organizational, detail, and communication skills.
- Ability to perform work tasks within the physical demand requirements as outlined below.
- Genuine caring for and interest in elderly and handicapped people.
- Ability to comply with the Patient Bill of Rights and the Employee Responsibilities.
- Ability to comply with Company and departmental safety policies and procedures.
- Develops social histories of residents, and develops a social assessment and care plan for each resident which identifies medically related social and emotional problems and needs.
- Participates in interdisciplinary care plan conferences, and contributes to the development of care plans for residents.
- Establishes specific social action plans and realistic goals for each resident consistent with medically related social and emotional needs.
- Provides individual and group help for residents and families at times of adjustment, crisis or particular need.
- Orients residents and families to the facility environment, and assists the adjustment of both through individual and group programs.
- Coordinates discharge planning with staff, residents, and families.
- Coordinates social services in-service and educational programs for staff.
- Promotes facility programs to help assure priority consideration of referral by doctors, hospital discharge planners, community agencies, churches, etc.

### **PHYSICAL DEMANDS:**

Sitting: 3-6 hours per 8 hour work shift. Alternates occasionally to standing or walking.  
Standing: 3-6 hours per 8 hour work shift. Alternates frequently to walking and sitting.  
Walking: 3-6 hours per 8 hour work shift. Alternates frequently to sitting and occasionally to standing.

Reliability, trustworthiness and consistency with regard to attendance is extremely important to this job. The ability to regularly and timely attend work, cooperative and politely work and deal with others, and to effectively multi-task and work in a stressful environment are also essential functions to this job.

**STATEMENT:** This position reports directly to Administrator and Corporate Social Services Director.

**APPLICANT DECLARATION:** I have read the qualifications and requirements of the position of **SOCIAL WORKER**. I understand and certify that the foregoing is a non-exhaustive criteria that is consistent with the business needs of this facility and is a legitimate measure of the qualifications for a Social Worker; and relates to the functions that are essential to the job of a Social Worker. To the best of my knowledge, I believe that I can perform these duties.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_